



No. KVAOWA/GGN/2022/133/ 2825

Dated: 10th March, 2022

CIRCULAR

**Sub: - Issue of Parking Stickers to tenants/owners in Kendriya Vihar
(Consolidated guidelines)**

As the residents are aware, we have installed boom barriers to regulate the entry/exit of residents' vehicles in the KV Complex. The system is at a trial stage at present and is expected to be made fully functional soon. Details of all valid parking labels, both of the tenants and the owners, have been duly fed into the system by the Management as a result of which, any tenant/owner holding a valid parking label shall get uninterrupted entry/exit from Gate No 1. But those, who do not possess a valid parking label shall have to use Gate No 3 for entry into KV like other unlabelled vehicles. Any unlabelled vehicle of owner/tenant shall remain exposed to the risk of being clamped and penalised if they are found in the Complex overnight. In order to avoid any inconvenience, the tenants/owners are requested to take immediate steps to obtain parking labels in respect of the vehicles in their possession/use subject to the approved norms for issue of parking labels with respect to the type and the number of vehicles as indicated below.

A. THE TENANTS

2. The tenants are entitled to have parking labels on a year to year basis for one four-wheeler and one two-wheeler free of charge. They can have stickers for two two-wheelers in place of one four-wheeler and one two-wheeler. **Tenants may be allowed parking label for the second four-wheeler with the approval of the Management/EC subject to their satisfaction about the genuineness of the requirement of the tenant and the availability of parking space in the vicinity of the applicant. This second label is at a cost of Rs. 1200/- per annum + GST.**

3 The validity of the parking stickers issued to the tenants for the year 2021-22 is scheduled to expire on 31st March, 2022. Accordingly, all tenants residing in KV are requested to take immediate steps to take parking label(s) for their four/two-wheeler for the year 2022-23 particularly if their vehicle is without a parking label at present or the label that they have is an old/invalid one. The tenants are requested to submit their requests in the prescribed application form obtainable from the Society Office for parking labels for the year 2022-23 so as to avoid any inconvenience when their existing parking labels for the year 2021-22 become inoperative w.e.f. 01.04.2022. In case the tenant has failed to take parking label for the year 2021-22 or for any period prior to that, he may make an application for the parking label for the year 2022-23 and he shall be allowed parking label for the year 2022-23 straightaway and this shall hold

good for the balance period of 2021-22 also. This shall be done subject to the applicant fulfilling the eligibility requirements including payment of penalty at the notified rates for not obtaining parking labels for the past years.

B. THE OWNERS

4. The owners are also requested to ensure that they have the parking labels in respect of the vehicles in their possession/use as per their entitlement to avoid any inconvenience after the boom barrier installed in the Society becomes fully functional.

5. In case of owners, the first parking label for one four-wheeler and one two-wheeler is free of charge with five years' validity. The second parking label is on a charge of Rs. 1000/- + GST for four-wheeler and Rs.500/- + GST for two-wheelers with a validity period of five years. The second parking label shall however be free of charge to those owners who possess a dedicated parking space for a four/two-wheeler. Owners may be issued a third sticker also if the EC is satisfied about the genuineness of the owners' requirement against a charge of Rs. 1200/- + GST per year. All parking labels for the owners have a validity of 5 years. The existing parking labels cover the period 2020-21 to April, 2025. Owners joining in between may obtain parking stickers by making payment on a pro-rata basis.

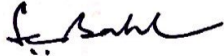
C. CONDITIONS PRECEDENT FOR ISSUE OF PARKING LABELS TO TENANTS/OWNERS

- i) The Apartment's AMS should not be in arrears for more than 6 months as on 01.04.2022. (Applicable in the case of both tenants/owners).
- ii) There should be a valid tenancy agreement between the owner and the tenant as on the date on which the tenant makes an application for issue of parking label.
- iii) Vehicle to be in the name of the tenant/owner as the case may be or any member of his/her family.
- iv) The apartment owner/tenant should not be a cause for seepage into the apartment below his/her. In such a case where a complaint is found pending against the tenant/owner, the parking label shall not be issued and an already issued parking label may also be suspended in case the tenant/owner is found not cooperating to get the seepage repaired.
- v) The apartment is not among the ones notified by the Management/EC to be involved in the conduct of any commercial activity (including from garage, servant room, etc).
- vi) The apartment is not among the ones notified by the Management/EC to be involved in encroachment in common area of the Society or carrying out of unauthorised additions/alterations in the apartment.



- vii) No Sub-letting of apartment fully or in part by the owner. In that case both the tenant and the owner shall be denied the parking label so long the irregularity is not rectified. Such irregularities also attract a penalty of Rs. 10,000/- + GST on the owner/tenant.
- viii) No subletting of the apartment (including garage/servant room) by the tenant.
- ix) Tenants/Owners liable to pay clamping charges @ Rs. 200/- per day in case of first default and @ Rs. 500/- per day for second or subsequent default in the same month.
- x) Tenants on failing to get their parking sticker renewed for the year 2022-23 shall be liable for a token penalty of Rs. 100/- per month + GST for each month's delay in procuring the parking label (in case of four-wheeler) beyond 01.04.2022. In case of two-wheeler, the token penalty shall be Rs. 50/- per month + GST. Similar token penalty on the owners also in case they fail to take a parking label in respect of a four/two-wheeler in their possession/use beyond 01.04.2022.
- xi) New tenants/owners to obtain parking labels as per their entitlement within 30 days of their shifting into the complex. During this period, they may be provided with temporary parking labels.

4. This is in supersession of all earlier notices/circulars issued by the Management in the matter of issue of parking labels. Cooperation of all the residents in this regard is requested.


(S.C. Bahl)
Secretary (Ad-hoc)

Copy to:-

1. All Notice Boards.
2. Website/MyGate App/Blog.
3. Chief Security Officer/ Security Officer Main Gate
4. SHO Sector-56, Gurugram for information.